



**Risk Assessment
Nursery
March 2021**

Location / Site	
Boundary Primary School	
Activity / Procedure	Nursery Open
Assessment date	
July 2020 (updated September 2020, updated 25.9.20, updated 20.10.20, updated 04.10.20, updated 23.11.20, updated 4.1.21, 8.2.21, updated 25.1.21, updated 26.2.21)	
Assessment serial number	

Identify people at risk	YES or NO
Employees	YES
Children	YES
Visitors	YES
Contractors	YES

Identify hazard		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Lack of social distancing in the classroom resulting in direct transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. Create Nursery bubble – children and staff 2. Remove excess furniture to increase space and remove all resources that cannot be washed regularly 3. Use outside learning opportunities whenever possible. 4. Shared resources selected for use during the day and cleaned after session. 5. Individual resources given to children to avoid sharing when appropriate – packs of equipment made 6. Limit the amount of children sitting at a table to 4. 7. Reminder of classroom rules set up for lining up, washing hands etc. 8. Sinks and toilets colour-coded to match the session colour if one than one daily session. 9. Rules re-visited and modelled many times a day and linked to school behaviour system – lots of praise for adherence and sanctions for non-compliance 10. Children taught to social distance. However, we have to accept that children of a young age will not be able to adhere to social distancing. 11. Staff and child interactions to be at a distance where this is possible. 12. Staff to remain at adult height where this is possible. 13. Tape out a dedicated area for the teacher/staff around white board to encourage distancing and used for any cover staff 14. Allocate desks/sitting spots 15. PPE to be used at all times when carrying out any intimate care 16. Nursery will remain in their designated classroom and outdoor space. They will not mix with other groups or other members of staff. 17. Designated pegs / drawers / lockers to be used for storing bags, coats, PE kits etc 18. Named water cup for each child 19. Compulsory hand washing and hand sanitising on arrival and after certain activities including lunch, outdoor play and PE, children with sensitive skin may provide their own hand sanitiser / soap or hand wipes from home or wear gloves. 20. Usual fire procedures in place with social distancing to be adhered to, where possible. Hands to be sanitised and washed on return into school. 21. Conversations to be had side by side and not face to face between staff and children. 22. No singing. 23. Hands, Space, Face taught to children <p>We have to accept that children of this age will not be able to adhere to social distancing</p> <p><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring.</i></p>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Lack of ventilation resulting in direct transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. All doors and windows opened before the children arrive, during break/lunch when the children are outside and at the end of the day. 2. A window(s) must be open during the day (may close if cold, but must be open for a short while each hour). 3. Internal doors to be open. 4. Children and staff may wear an extra layer if needed. 5. When using the hall, the windows and doors to be open (main gate closed) 6. When using the dance studio, both doors to be open and the staffroom room door. 7. All staffrooms/offices to have windows open during the day. <p><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring.</i></p>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Lack of social distancing using toilets and general hygiene resulting in direct and indirect transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. Where possible, only one pupil allowed to go to toilet at a time 2. Sinks and toilets colour-coded to match the class colour. 3. All sinks to be used on arrival and then protect sprayed by staff. 4. Paper towels to be used for hand drying. 5. Sanitiser used before and after toilet use as well as washing hands. 6. Extra signs in toilet re washing hands. 7. Soap and sanitiser stocks monitored by site staff, to ensure we do not run out. 8. Toilets cleaned each evening. 9. Children to wear regularly cleaned uniform. <p style="text-align: center;"><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring</i></p>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Lack of social distancing entering and exiting Nursery classroom resulting in direct transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<p>Entry</p> <ol style="list-style-type: none"> Staff on gate and entrances to enforce distancing. Children use feet markers and wait with adult at a meter distance along the nursery path. A member of nursery staff will stand on the door and call the children in one at a time. Children to sanitise hands on entry and wash hands when in the building. Children dropped at the gate and then stand in designated bubble area SLT to be on duty to supervise <p>Exit</p> <ol style="list-style-type: none"> Clear signage for parents and children displayed When picking up, parents must wait on the feet markers a– staff to ask parents/carers to stand 2m apart Only one parent/carer to enter the nursery door area Masks must be worn by staff and parents/carers. Teachers will send the children out one at a time. Parents to leave premises immediately once the children have been collected. <p><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring.</i></p>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Children accessing inappropriate material whilst accessing online/remote learning			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. Remote learning guidelines sent to all children and work about online safety taught in class 2. Children practising use of online/remote learning platforms in class 3. All learning links shared with children by class teacher or HLTA through secure email address and are safe. <p><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring.</i></p>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Lack of social distancing in the corridors resulting in direct transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. Children will not need to frequently travel around school 2. Classroom outside doors used to access the outdoor area (where possible) 3. Messages to office via radio or phone. Wipe down after use. 4. Tape down the middle of all corridors to demarcate sides. One-way system implemented. 5. If class have to move around school at any point –one adult at front and one at back insisting the distance from other bubbles is maintained. 6. All doors, where possible, to be propped open to avoid touching of handles. 7. Amended behaviour management procedures. 8. All staff to wear a face covering in communal areas. <p><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring.</i></p>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Contact of shared resources resulting in indirect transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. EYFS children - We have to accept that children of this age will share some resources. However, daily washing of these resources will take place. 2. All soft toys and soft furnishings stay removed from classroom spaces until further notice 3. All resources removed that cannot be washed easily 4. Children allocated packs of stationary labelled with their name on 5. When possible, tubs of resources for individuals if needed – maths cubes, etc. 6. Resources used washed overnight in soapy water / Milton if necessary e.g. stationary from creative area sprayed with Protect spray 7. Some resources will be rotated and left to de-contaminate for 3 or 4 days after cleaning to reduce the risk of indirect transmission 8. Some resources will be cleaned using aerosol cleaning spray e.g. wooden construction blocks 9. Reading books can be distributed and placed into quarantine on return to school. After 72 hours TA's to return books to the shelf 10. Tables, door handles and other surfaces cleaned each lunchtime and each evening 11. Chromebooks/iPads to be cleaned after use. 12. Where possible, individual resources are to be placed on tables ready for lesson and not distributed within the lesson 13. Children to wash hands / use hand sanitiser before lessons and after each lesson if necessary 14. Children to be allocated own water cup labelled with name. 15. PE kits not to be shared. 16. A timetable for cleaning resources (indoor and outdoor) to be created, displayed and followed by all staff (tick sheet) 			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Lack of social distancing and hygiene when eating (lunch / breakfast / snack) resulting in direct transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. No lunches in Nursery sessions however any food or snack brought from home and only touched by individual child where possible 2. Hands to be washed before eating lunch / snack 3. All waste binned and removed from classroom and desks wiped. (See waste removal plan) 4. Tables cleaned before and after breakfast/lunch/snack <p><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring.</i></p>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Emotional distress of the children			
Existing level of risk		Consider current level of risk	
HIGH for some	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. Children to have access teachers and TAs they know 2. Nursery induction program in place 3. Settling in activities to be planned first week to support children’s well-being and full recovery curriculum in place 4. Staff to support children’s well-being during time in school 5. Pastoral team to pick up any children who need extra support 6. School counselling to continue (own RA in place) 7. Teachers to plan social stories/pastoral activities throughout half term as necessary or when needed. 8. Mrs Jacques to run programme for children with behavioural needs if needed <p><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring</i></p>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Emotional distress of the staff – including anxiety			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. Fully share risk assessments and ask for staff input. 2. Regular virtual briefings to review and evaluate risk assessments and procedures. 3. Regular virtual meetings with SLT to discuss concerns and shared control measures 4. Staff counselling and support helplines shared with all staff. 5. Separate risk assessment for the office area and staffrooms 6. Designated ‘staff areas’ areas for staff to have their lunch – See plan 7. PPE available for all staff (visors, face coverings etc.) for any intimate care or close contact work 8. Extremely clinically vulnerable staff not in school 9. Compulsory hand sanitising, temperature checks and hand washing on arrival – sanitising on exit. 10. Staff to wear newly washed clothes each day and jewellery is not recommended. 11. Amended code of conduct. 12. All staff to wear a face covering in communal areas. 13. Staff to sit and stand apart when working in school. 14. Well-being questionnaire distributed and responses considered and action taken if needed. <p><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring</i></p>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Risk of spreading virus due to close contact with children – 1:1 and restraint resulting in direct transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. Masks, visors, gloves and aprons available to all staff 2. Each bubble has own ‘grab packs’ of PPE 3. PPE to be used for any intimate care situation and where possible for any restraint. <p><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring</i></p>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Risk of spreading virus due to poor hygiene resulting in indirect transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<p>This relies completely on ALL staff following ALL of these rules ALL of the time.</p> <ol style="list-style-type: none"> 1. Hand sanitiser in all classrooms and in staff areas 2. Children and staff hand wash and sanitise on entry to school, after any cough or sneeze and after toilet use. Sanitiser used before children and staff leave school. 3. Washing hands posters in all washing areas 4. Reminders how to wash hands properly – videos and posters 5. Procedure agreed for children to wash hands so thorough hand washing 6. Catch it bin it kill it message shared with staff and pupils 7. ‘cough/sneeze like batman’ encouraged 8. Children and staff encouraged to wear newly washed clothes everyday 9. Wiping of desks and resources and staff areas and equipment. 10. Each class to have sink with soap for staff <p><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring</i></p>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Risk of infection due to lack of cleaning resulting in indirect transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. All surfaces, handles, toilets and any shared equipment will be cleaned each day 2. Enhanced cleaning taking place. 3. Tables to wiped regularly. 4. PPE available for all cleaning staff 5. Quarantine - Some resources will be rotated and left to de-contaminate for 3 or 4 days after cleaning to reduce the risk of indirect transmission 6. Soft furnishings and soft / cloth toys will be removed from use in classrooms 7. Rooms, where possible, will be ventilated – windows and doors open where possible at all times. In cold weather, windows and doors to be open at certain times of the day. <p><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring</i></p>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Risk of illness of vulnerable staff and family members through direct and indirect transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<p>1 Extremely clinically vulnerable and pregnant staff 28+ weeks to work from home.</p> <p><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring</i></p>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Risk of infection for staff when using the office areas resulting in direct or indirect transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1 No staff apart from dedicated office staff to enter office area 2 Staff to use radios and phones to communicate with office where possible 3 If face to face needed, staff to enter reception area to speak to office staff through window 4. Staff to sanitise before and after inventory use ‘sign-in system’. This is to be cleaned regularly. 5. All staff to wear a face covering in communal areas. <p><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring</i></p>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Risk of infection for staff when using the photocopiers resulting in direct or indirect transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. All staff to use sanitiser before and after use of any copier machines. 2. All staff to monitor the level of paper and report to the office if re-ordering is required. 3. All staff to clean the copier with protect spray after use. The spray must be applied to blue roll and not directly to the machine. 4. All blue roll to be placed in the bin 5. All paper to be stored correctly on shelves or in boxes and any waste to be placed in recycle bag or bin. See waste removal plan 6. Only one member of staff at a time in any copier area, unless using PPA room and EYFS area and 2 is acceptable. 7. All staff to wear a face covering in communal areas. <p><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring</i></p>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Risk of infection when administering First Aid through direct and indirect transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. First aid kit to be allocated to each bubble 2. Bubble staff to administer front line first aid – gloves to be worn 3. If needed, radios/telephones to be used to alert first aider 4. First aiders from another bubble to attend wearing PPE (gloves and mask). First aiders in the same bubble may wish to wear PPE. 5. Handwashing after any child contact 6. All health care needs of staff and children will be shared within each bubble. <p style="text-align: center;"><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring</i></p>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Risk of infection when using staff toilets through direct and indirect transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. Limited number of toilet cubicles available. 2. Only 3 staff members in toilet at one time. 3. Sign in system 4. Sanitiser to be used on entrance and exit from toilets 5. Handwashing after toilet use 6. Toilets cleaned every night 7. All staff to wear a face covering in communal areas. <p><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring</i></p>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Risk of infection for staff when using staffroom resulting in indirect transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1 Hand sanitiser available in staff areas 2 Staff allocated a specific room in school to eat lunch (see plan) 3 Staff allocated kitchen area (see plan) 4 Staff to wipe down any equipment after usage 5 Posters up to remind staff in all staff areas 6 Staff to wear newly washed clothes every day 7 All staff to wear a face covering in communal areas 8 Windows to be open to allow for ventilation (if cold, open when staff are not eating lunch in there). <p><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring</i></p>			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Lack of social distancing during break time and sporting activities resulting in direct transmission of the virus			
<u>Existing level of risk</u>		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. All sporting activities will be outside (weather permitting). 2. Each ‘bubble’ to have a timetabled slot and will not mix with other children (see plan) 3. Hand sanitiser to be used before and after the activity by children and staff. 4. Activities will be planned using limited amount of equipment and will be non-contact. 5. All equipment to be cleaned before and after use. 6. Children to be reminded of the social distancing rules. 7. Sharing of equipment is to be minimal and wiped during sessions if required. 8. Staff to initiate / teach games which reduce physical contact. 9. Sports coach to stand away from the children when leading sessions. <p><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring</i></p>			
<u>Remaining level of risk</u>		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards		
Contact with unwell child or child displaying symptoms of COVID 19 resulting in indirect transmission of the virus			
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls		
<ol style="list-style-type: none"> 1. FB messages and website makes clear children should not attend school if they display any covid symptoms, or if a member of the family does. 2. If a child or family member is displaying symptoms the child cannot return until a negative test result has been confirmed and agreed return with school or current isolation guidelines followed. 3. Only children who are symptom free or have completed the required isolation period attend the school 4. Only one parent, who is symptom free (or have completed the required isolation periods) will be able to drop off or collect their child. 5. If a child begins to display a continuous cough, a high temperature or loss of sense of smell or taste, they will be sent home to isolate per the guidelines and request a test. 6. Staff to wear full PPE when dealing with a child displaying any covid symptoms. 7. When waiting to be collected, the child is to be isolated in front office with the door open for ventilation or outside if weather permitting. This area is to be cleaned after the child has left. 8. If they need to go to the toilet while waiting to be collected, they are to use the disabled toilet - this should be cleaned and disinfected using standard cleaning products before being used by anyone else. 9. If a member of staff has helped someone who displayed symptoms, they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly. 10. The person responsible for cleaning the area should wear appropriate PPE 11. In the event of a staff member developing suspected coronavirus symptoms whilst working at school, they should return home immediately and isolate at home in line with the NHS guidance 12. If a child or member of staff becomes ill, then they must be tested. Siblings must also go home. They will only be allowed back to school after a negative test result. Parents must show the test result to school 13. The bubble classroom must be cleaned. 14. If there is a positive test result school will inform Public Health Blackpool and the DfE helpline and follow their instructions. 15. Facebook reminders sent weekly to parents about not sending children in who are unwell or showing COVID 19 symptoms. <p><i>Control measures will be monitored by phase leader and senior leaders following the Risk Assessment Monitoring Plan which details the control measures and frequency of monitoring</i></p>			
Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

OVERALL level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE
Assessor's comments	Insert comments relevant to findings as appropriate		
Staff have been consulted in relation to this risk assessment and they are will be reviewed regularly.			

Name of assessor	Signature of assessor	Date
Helen Moyes Nicola Bunday	<i>H Moyes</i> <i>N C Bunday</i>	7 th July 2020

Manager's comments	Insert comments relevant to assessment as appropriate
<ul style="list-style-type: none"> - On opening until we see measures in practice we have to assume risk is High/Medium - Government advice suggests risks to education staff are low. - Risk assessments will be reviewed daily 	

Name of manager	Signature of manager	Date
Suzanne Ashton	<i>S Ashton</i>	7 th July 2020

Risk assessment reviews	Set future review dates & sign/comment upon completion
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Risk Assessment updated	Staff member
July 2020	NB
7 th September 2020	NB
25 th September 2020	NB
20 th October 2020	NB/ SA
4 th November 2020	HM
23 rd November 2020	SA
4 th January 2021	HM
8 th January 2021	HM
25 th January 2021	NB
26 th January 2021	NB

